

The Coronation of His Majesty The King and Her Majesty The Queen Consort. Broadcast Guide

VisitBritain International PR Team

Contact: pressandpr@visitbritain.org



International Media Accreditation

- ❑ International media who want to cover major Royal ceremonial occasions should contact their umbrella organisation, such as the Foreign Press Association (FPA) or the European Broadcasting Union, in the first instance.
- ❑ For the Coronation of King Charles III and Queen Camilla on 6th May 2023 FPA is working closely with the Palace, DCMS (Department of Culture, Media and Sport) and the FCDO to help foreign media get the right type of accreditation.
- ❑ The Foreign Press Association will have an FPA Coronation Press Centre close to the Palace on 6th May 2023, for exclusive use by FPA Full Members.
- ❑ The FPA is also informed on all Royal Family matters: from overseas trips to investitures, from Royal functions to appearances of senior Royal family members in the UK. For all enquiries regarding Royal events, please contact: royals@fpalondon.org
- ❑ For any information please contact FPA on royals@fpalondon.org

Filming at Westminster Abbey

Please note Westminster Abbey have closed responding to filming enquiries until after the Coronation - with a view to filming resuming from late June at the earliest. Otherwise, for any filming enquiries please email to press@westminster-abbey.org

❑ Saturday 6th May – Coronation

Positions within the Abbey will be covered by BBC, ITN and Sky so international broadcasters will be able to receive footage via their affiliates. Reporter seats for the service are minimal (allocated by Royal Communications), and will not include international TV correspondents.

❑ Pre-Coronation

They will be a pooled media facility of GVs for BBC, ITN, Sky and FBS to share with their affiliates. This will be post-Easter as the Abbey is currently dressed for Lent.

The press team will not be able to provide media access for PTCs by international broadcasters in advance given the likely volume of requests, and because Westminster Abbey is a working church - open for visiting and services until close to the date of the coronation and then closed for preparations/rehearsals.

❑ B-roll

The press team will be producing and distributing B-roll – also post-Easter – for broadcasters who are not affiliated.

❑ Enquiries

To find out more about filming at Westminster Abbey, please contact: press@westminster-abbey.org

Filming at Royal Collection Trust

Royal Collection Trust's Press Office deals with requests to film at the official royal residences, such as Buckingham Palace (including the Royal Mews), St James's Palace, Windsor Castle, the Palace of Holyroodhouse (including the physic garden) and The Queen's Galleries in London and Edinburgh.

❑ Filming enquiries

To submit a request, please read the Filming and Recording Guidelines and complete a Filming Application Form - both can be downloaded [here](#).

❑ Application Forms

Application Forms must be submitted to the Press Office (press@rct.uk) a minimum of six weeks before the proposed date of filming. Please note that all requests are subject to approval.

❑ Filming fees

The current filming and recording facility fee is £300 + VAT per hour, plus a supervision fee of £25 + VAT per person per hour. For details of the costs of stills and transmission fees, please contact the [Royal Collection Trust Picture Library](#).

❑ Filming related to the Royal Family

Filming projects relating to the Royal Family or the Royal Household should be submitted to the [Royal Communications office at Buckingham Palace](#). Contact the [Press Association](#) for images from Royal events or [Camera Press](#) for Royal portrait photography. For video content, [BBC Motion Gallery](#) or [British Pathe](#).

❑ Images

Images are available to press, broadcast and digital media for the preview and review of exhibitions, events and the public opening of the royal residences. Please email press@rct.uk with details of your image request. Royal Collection Trust's Press Office and [Picture Library](#) do not hold photographs of members of the Royal Family or royal events. A list of picture sources is available in the Latest News section of the royal.uk website

Filming in London

❑ Public Locations

London is divided into 33 separate boroughs and each has its own Borough Film Service (BFS) to deal with filming requests for all local authority managed locations. These include streets, estates, commons, town halls, schools, shopping centres and leisure centres. [Find out more about working with Boroughs.](#)

❑ When Public is Private

Some areas that seem like public streets, or have public access, are actually privately owned or managed. London's 'public' areas are managed by a number of agencies – you can find contact details for many of them here: [Organisations and Agencies List](#)

❑ Small Crew Street Filming

For crews of 5 people or fewer with hand-held equipment filming on the street is quiet straight forward. [Find out more about Small Crew filming](#)

❑ Popular Locations & Camera Position Maps

These are [comprehensive and downloadable PDF's](#), identifying exactly the camera angle you may be considering and who you need to make

direct contact with. This is vital as there are areas of public access that are privately managed.

❑ Filming buildings

Filming the exterior of a building does not infringe its copyright. This means that you do not need copyright from the building's owner to film its exterior but you may need to get permission from the relevant authority or property owner based on where you have physically placed your camera in order to shoot.

❑ Get insurance

All filming also requires public liability insurance. You need proof of this in order to receive permission to film or carry out any commercial photography. [Find out more about Media Insurance](#)

❑ Enquiries

To find out more about filming in London visit our website or contact: locations@filmlondon.org.uk

Filming at Historic Royal Palaces and The Royal Parks

Historic Royal Palaces

The Tower of London, Hampton Court Palace, Kensington Palace, Banqueting House, Kew Palace and Hillsborough Castle

❑ Filming enquiries

All filming requests at Historic Royal Palaces are dealt with by the Press Office, which is responsible for establishing every aspect of the filming being proposed, from commissioning to assessing the appropriateness of productions. We also deal with contracts and location fees.

❑ Stock Footage and B-Roll

Contact press@hrp.org.uk to request images. HRP are not able to issue images of the Crown Jewels for any outlet at all.

❑ Press Contact

For more information on filming facility fees, please download [the filming guide](#) or contact the Historic Royal Palaces Press Office press@hrp.org.uk

The Royal Parks

Hyde Park, Kensington Gardens, St. James's Park, The Green Park, The Regent's Park, Greenwich Park, Bushy Park, Richmond Park, Brompton Cemetery, Victoria Tower Gardens

➤ Filming enquiries

Online application should be submitted via [Filming and Photography Application Form](#)

➤ Fees

Fees are determined dependent on the nature and purpose of the shoot, cast/crew size and length of time on site. For more information, download and view the [rate card](#). Please note that payment is required prior to the shoot date

➤ Images

Please follow the [link](#) to access the Royal Park images.

➤ **Press Contact** Please click [here](#) for more information or contact the Royal Park press team press@royalparks.org.uk

Filming in Windsor and Eton

❑ Windsor and Eton Town

Subject to permissions, crews can film on pre-agreed streets and highways. These locations allow filming of world-famous icons such as Windsor Castle exteriors, Eton College exteriors, Changing the Guard and Windsor Castle from the riverside.

❑ Filming Fees

Crews interested in filming any of these locations will need to complete an [online filming request form](#), giving plenty of lead in time. A copy of your public liability insurance will also be required (minimum £5 million).

❑ Filming at Windsor Castle

Requests to film at St George's Chapel, Windsor Castle, should be made to the [Chapter Clerk](#).

❑ Filming in Windsor Great Park

Filming from the Long Walk, Windsor Great Park is arranged by [The Crown Estate](#).

How VisitBritain Can Support



Supporting International Media

❑ Media centre

There's VisitBritain [online media centre](#) which includes story ideas, Taste and Accommodation newsletters that provide information on the new or planned restaurants and hotels' openings. If you need more information on some story ideas please contact our PR team.

❑ Image asset library

Please register to [VisitBritain asset library](#) to have access to images and b-rolls including two collections on [Royal Britain](#) and [UK Music and Cities](#).

❑ Events listings

We hold a comprehensive database of events that are taking place around the UK. This includes exhibitions, festivals, openings, redevelopments and sporting championships as well as lots of unusual events that can only be found in Britain. Please contact our PR team to learn more.

❑ Spokespeople and interviews

VisitBritain PR team has access to a 'bank' of people around Britain who can give great interviews and help bring a story to life. Museum curators, chefs, artists, theatre producers – all the people who work behind the scenes to help make a visit to Britain such a unique and interesting experience. We don't publish these, so if there is a person or profession you are looking to interview please contact us.

❑ Media visiting programme

If you are planning to visit Britain and have a definite commission from an approved media outlet we would be delighted to assist you with your itinerary. We can also put you in direct contact with industry partners and destinations around the UK who have expressed an interest in hosting journalists. For more information please get in touch with our [PR representatives in markets](#).

❑ Media enquiries

Please contact pressandpr@visitbritain.org for more information or support.